

[Key Leader Monthly Update – Special Edition – Risk Management](#)

Key Leader Monthly Update is sent to the following recipients: Key Leader district chairs, Key Leader site coordinators, Key Leader student ambassadors and Key Leader lead facilitators.

Last spring and summer we talked about risk management at our events. These conversations came after a tragic accident at one of our events resulted in a student's death. We all were deeply saddened by this loss, and our thoughts and prayers still go out to the family involved. The Key Leader volunteers performed heroically in this situation, and we have all tried to learn what we can do to be prepared for the future.

As we focus in on our 2016 events starting in April, we must all be diligent in our preparation in this important area. We have resources to help each district prepare a plan for every Key Leader event. Some of you finished this work last year; others are still working on it. Now is the time to have it ready for your upcoming events. The following resources can assist you in your process, and we are always ready to help you here.

New Logistics Document

Attached you will find the logistics document to be used in 2016. You'll notice it is a bit more comprehensive, and some of the additions focus on risk management. We want this document to serve alongside anything provided by the camp on-site as a way for you to enact a plan if a crisis or emergency were to arise. While the injury and death could occur, natural disasters are also a possibility, and it is very important for you to know where and how to contact the right people.

Youth Protection Guidelines

We continue to serve the children of the world. To reach this end, the means must be safe. We have to keep the safety of our participants in the forefront of our minds. Additionally, even in crisis situations where a student must be isolated for medical care, it is important to remember the guidelines set forth by the Youth Protection Guidelines, adopted by our Kiwanis International Board.

Crisis Guide

Included in the 2016 Marketing and Logistics guide, which you received by mail in January, the attached crisis guide provides a set of questions to guide the creation of your own district plan as well to guide your preparations for each individual event. These questions extend through what to do when the crisis itself is occurring.

District Plans

Speaking of district plans, some samples are attached to this email. They can serve as a guide for the production of your district's guide. Take a look at these great resources to see what kinds of questions you should be asking as well as what sorts of information you should compile to be at your fingertips during an event.

Let us all hope and pray we never have to deal with this type of situation again. Hoping is not enough, and therefore, we must be prepared. Our higher level of preparedness is our tribute to this student, the family involved and all our volunteers at that event.

Thank you for your dedication to Key Leader, as we continue to provide a safe and life-changing experience for students around the world.